

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

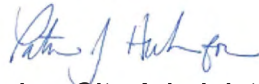
Date: February 24, 2022

CAO File No. 0220-05905-0001

Council File No. 21-0329

Council District: All

To: City Council



From: Matthew W. Szabo, City Administrative Officer

Reference: C.F. 21-0329

Subject: **STATUS OF REQUEST FOR PROPOSALS FOR THE BUREAU OF SANITATION CARE/CARE+ TEAMS AND LAHSA HOMELESS ENGAGEMENT TEAMS**

RECOMMENDATIONS

That the City Council, subject to the approval of the Mayor:

1. Approve the transfer of \$1,408,155 from the Unappropriated Balance, Fund No. 100/58, Account No. 580325, Homeless Engagement Teams to the General City Purposes, Fund No. 100/56, Account No. 000826, Homeless Shelter Program, and appropriate therefrom to the Los Angeles Housing Department, Fund No. 10A/43, Account No. 43V686, Homeless Engagement Teams to fund three (3) months of the Los Angeles Homeless Services Authority's existing Homeless Engagement Teams.

SUMMARY

On September 14, 2021, the City Council adopted the Outreach Engagement Framework (Framework). As part of this action, Council directed the City Administrative Officer (CAO) to issue a Request for Proposals (RFP) within 60 days to solicit outreach contractors to support the Bureau of Sanitation's CARE+ efforts. This work is currently supported by the Los Angeles Homeless Services Authority (LAHSA) through its Homeless Engagement Teams (HETs). Ideally, the RFP process was anticipated to identify outside service providers that would replace the LAHSA HETs.

The CAO issued the Sanitation Cleanup Outreach RFP on November 19, 2021, and held a mandatory proposer's conference on December 8, 2021. Proposals were due January 10, 2022. Unfortunately, the response to the RFP was not adequate to the requirements of the City. While several organizations viewed and downloaded the RFP, only one applicant responded to it. The CAO believes this did not satisfy the Council's intent to have a broad bench of potential service

providers to choose from, in order to select the applicants that best match various service areas and communities. It is possible that the RFP was not promoted adequately or to the correct audience, or that the scope of services for the RFP did not provide the correct information for service providers to feel comfortable crafting a proposal.

In order to attract a broader response, the RFP was canceled on February 9, 2022, with a plan to reissue it, pending further changes. Since cancellation, we have solicited feedback from a broad array of homeless service providers in the Los Angeles area to identify parts of the earlier RFP that could be further clarified or strengthened, including the scope of services and the RFP process itself. After receiving input from the service providers, as well as obtaining input from the Council, the CAO will revise and reissue the RFP in accordance with Council's prior instruction on this matter. Additionally, the CAO will work to increase awareness of the RFP through intentional outreach to nonprofit organizations throughout Southern California, and in addition to direct notice through the City's new Regional Alliance Marketplace for Procurement (RAMP) system. The CAO believes this direct outreach strategy will increase awareness of, and potentially responses to, the RFP.

Given the time needed to solicit feedback from service providers and Council, revise and reissue the RFP, as well as the fact that LAHSA existing HETs have only been funded through March 31, 2022, the CAO recommends funding the existing HETs through the end of the current Fiscal Year. This will ensure there is no lapse in outreach support for Sanitation and CARE+.

FISCAL IMPACT STATEMENT

Approval of the recommendations in this report will not have an incremental impact on the General Fund as budgeted funds are recommended for transfer to LAHSA.

FINANCIAL POLICIES STATEMENT

The recommendations in this report comply with the City's Financial Policies as budgeted funds are being used for their budgeted purpose.